



The Children's Aid Society of Haldimand & Norfolk *has an opening for*

COUNSEL (Contract up to 24 months)

This position involves a combination of responsibilities, special knowledge and skills in management of the Society's cases and proceedings at all court levels. Counsel is expected to work cooperatively and in consultation with the child protection staff and is responsible to the Director of Service. We are conveniently located half an hour south-west of Hamilton, in Townsend.

Qualifications/Skills/Experience:

- Personal integrity and responsibility and a commitment to the goals of Child Welfare and the Children's Aid Society of Haldimand-Norfolk.
- Initiative.
- Knowledge of theory and practice of legal and presentation requirements in court.
- Knowledge of the Society's philosophy, services, and resources, and its legal responsibility regarding child and families for whom it is providing services.
- Administrative skills to effectively organize and manage assigned legal activities.
- Presentation and advocacy skills to represent the Society before the court and in other forums.
- Consultative skills to work effectively with the Society's staff in case conferencing and planning as it pertains to the legal process.
- Ability to communicate verbally, to write clear, concise reports and to meet deadlines and other administrative requirements.
- Ability to set priorities and use time effectively.
- Ability to collaborate effectively with colleagues and work cooperatively in a team setting.
- Computer literacy; keyboarding skills; proficiency in Word-processing (MS Word).
- Must be able to work a flexible schedule.
- Bachelor of Law Degree and Member in good standing with the Law Society of Upper Canada, duly enrolled as a Barrister and Solicitor of the Supreme Court of Ontario.
- Valid "G" Class Ontario Driver's license in good standing, and available vehicle.

Salary: In accordance with the Counsel salary scale

Apply in confidence to: Bernadette Gallagher, Executive Director
The Children's Aid Society of Haldimand & Norfolk
70 Town Centre Drive
Townsend ON N0A 1S0
FAX (519) 587-5598
E-mail: friesen@cashn.on.ca

Closing Date: Wednesday, December 9, 2015

Only those applicants selected for an interview will be contacted.